By signing this form, you agree to have the Records Verification fee(s) assessed to your UCSC account.

Enrollment Verifications include:

Current Program of Study (UGRD/GRAD)  Current Enrollment: Term, Begin and End Dates, Expected Completion Date
Signature of the University Registrar  Major(s), Minor(s), College
University seal

Prior Quarters and GPA also available under Additional Requests*.

--- PRINT CLEARLY ---

Name: _____________________________________   Student ID: ____________________________
Phone: (______) ______-___________            Email: ______________________________

☐ Pick-Up
or
☐ Mail to:

Phone: (______) ______-________________

☐ Financial Waiver – Verifications for scholarship/financial aid verification are provided at no charge. Provide financial aid paperwork and include the name of the scholarship or institution. Verifications for financial aid must be sent directly to the agency.

Scholarship/Institution: _________________________

___ # COPIES x $17 each = $______

SPECIAL PROCESSING REQUESTS
☐ Fax Request (USA only) – add $5 per fax
☐ Express Mailing (USA only) – add $25 per address
☐ International Standard Mail – add $5 per address
☐ International Express Mailing (Phone number required) – add $30 per address
☐ Notarization – add $23 per verification
☐ Sign & Sealed Envelope – add $23 per verification

Total:$____

SIGNATURE: _______________________________   DATE: ____________________________

Office Use Only:
Processed By: ___________   Date: ___________   Date Fee Posted: ___________   Check #: ___________   Cash Amt: $____
Pick Up/Faxed/Mailed By: ___________   Date: ___________

Revised 07/2017