



OFFICE OF THE REGISTRAR

Registrar, 1156 High Street, Santa Cruz, CA 95064
Phone (831) 459-4412 • FAX (831) 459-5051
registrar@ucsc.edu

REPLACEMENT DIPLOMA

REQUESTOR

Name (Last, First, Middle) _____

Student ID _____ Phone _____ Email _____

Address _____

College/Graduate Division _____

Major 1 _____ Date Degree Awarded _____

Major 2 _____ Date Degree Awarded _____

University Honors College Honors Department Honors

Original diploma did not arrive or was lost. Original diploma arrived damaged. (Return the damaged diploma to UCSC.)

Name change on my diploma. (Please submit change-of-name form with documentation, the original diploma from UCSC, and this completed Replacement Diploma form to the Office of the Registrar.)

Signature _____ Date _____

A notation will appear on the bottom of the reissued diploma. This small notation is usually hidden when the diploma is framed. Diplomas usually arrive within four weeks of ordering. Expedited services are available for an extra fee (listed below). Turn-around time begins when this request form is received by the Registrar's office. Expedited diplomas are mailed with UPS Express Mailing services. All other diplomas are mailed with standard mailing services. Delivery times vary per country. Processing time does not include mailing. One-day processing does not guarantee one-day delivery.

Fees (Choose One):

Replacement fee \$75.

Paper Replacement (One-Day Processing—USA) \$240 Paper Replacement (One-Day Processing—International) \$275

Paper Replacement (Five-Day Processing—USA) \$235 Paper Replacement (Five-Day Processing—International) \$270

(Choose One): Total _____ Make checks payable to UC Regents Total _____ Post fees to account

For Office Use Only

Paid by Check Cash Graduation term _____

Posted to Student Account on date _____

Processed on date _____

Adviser's Initials _____