

Application For Cross Enrollment at University Of California, Santa Cruz

ELIGIBILITY REQUIREMENTS

Undergraduate students enrolled in any campus of the California Community Colleges, or the California State University, may enroll without formal admission in a maximum of one undergraduate course (including its associated section or lab) per academic term on a space available basis. Enrollment in pre-collegiate courses (*e.g.*, Writing 10, 11) or graduate courses (*e.g.*, courses numbered 200 and above), are excluded.

A student is eligible to apply for cross enrollment if he or she meets all of the following requirements, certified by your home campus:

- completed at least one term at home campus as a matriculated student
- enrolled for a minimum of six units for the current term
- earned a minimum cumulative grade point average of 2.0
- paid appropriate fees at home campus for the current term
- completed appropriate academic preparation as determined by the UCSC instructor
- is a California resident for tuition purposes at home campus
- has never been an admitted and registered UCSC student (certified by UCSC)

ENROLLMENT CONDITIONS

- Approval is valid only for the term specified and subject to space availability, deadlines, registration procedures and priorities of UCSC.
- **There is a \$46 per unit fee which is due when the application is filed.**
- Additional fees required of other students (lab, materials, breakage, computer, transcript, etc) will be assessed.
- Academic advising is available only at home campus.
- Students are urged to secure approval of the home campus advisor to ensure the course meets campus requirement.
- At the time of enrollment you may be required to provide evidence of completion of course prerequisites, for example, a transcript or other proof of grades.
- Financial aid is available only through home campus and students eligible for Veterans, Rehabilitation, Social Security and other federal, state or county benefits must secure eligibility certification through home campus.
- Students are subject to all administrative and academic policies and procedures of UCSC, including but not limited to the grade incomplete, availability of letter grades, and policies regarding campus debt.
- Because of overlapping academic calendars, cross enrollment is possible only in certain combinations:

Home Campus Term	UCSC Term
Fall Semester.....	Fall Quarter
Spring Semester.....	Either Winter <i>or</i> Spring Quarter

HOW TO FILE THIS FORM

- Fill out the form completely.
- Obtain a permission number and signature from the instructor.
- **Once your student account is established a charge of \$46 per unit is due within 30 days.**
- Submit the completed form to the Office of the Registrar (190 Hahn Student Services) during the following dates:

October 1 – October 12 (Fall Quarter 2016)
January 18 – January 27 (Winter Quarter
 2017) **April 12 – April 21** (Spring Quarter
 2017)

ADDITIONAL INFORMATION

- The UCSC Catalog and the Schedule of Classes are available online at <http://registrar.ucsc.edu>, or for purchase by contacting the Bay Tree Bookstore at (831) 459-4544.
- Parking permits may be obtained through the Transportation and Parking Services office (TAPS) at (831) 459-2988.
- Permanent academic records will be maintained by UCSC. Students must request official transcripts to be sent to other institutions.

For additional information about Cross Enrollment at UCSC, call (831) 459-4412

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Office Use Only Assigned UCSC Student ID#: W _ _ _ _ _ _ _

Home Campus _____ Name: Last, First, Middle _____

Mailing Address: Street _____ City _____ State _____ Zip _____

Local Phone _____ Email Address _____ Birthdate ____/____/____ Male Female

Quarter of cross enrollment: Fall Winter Spring _____ Year _____ Have you previously attended UCSC? Yes No

Reason for cross enrollment: contemplating transfer course unavailable at home institution
 general interest in subject other _____

I certify the information provided is accurate and that I have read and understand the eligibility requirements, enrollment conditions, and the procedures as stated.

Signature _____ Date _____

Home Campus Certification

<input type="checkbox"/> completed at least one term	<input type="checkbox"/> fees paid	<input type="checkbox"/> enrolled in 6 or more credits
<input type="checkbox"/> cumulative GPA of 2.0 or greater	<input type="checkbox"/> California resident (at home campus)	
I certify that the student meets all eligibility criteria:		
_____ Signature/Title	_____ Seal	_____ Date

Host Campus Certification

_____ Class number	_____ Class ID	_____ Class Title
_____ Permission Number	Letter Grade: <input type="checkbox"/> yes <input type="checkbox"/> no	_____ Instructor Signature
_____ Office of the Registrar Signature	_____ Seal	_____ Date