

## REQUEST FOR CHANGE OF SOCIAL SECURITY NUMBER ON UNIVERSITY RECORDS

Please complete this form for an official Social Security # change on your academic records.

Bring the completed form *IN PERSON* to the Office of the Registrar along with:

- **Current UCSC Student ID card or other form of picture ID.**
- **Social Security card or W2 with correct SSN#.**

\*\* If you are not a Santa Cruz resident, you may send a notarized 'Request for Change of Social Security Number on University Records' form, with a copy of your official photo ID (US Passport or valid driver's license) and a copy of official documentation showing the correct social security number (Social Security card or W2 with correct SSN#) to: UC Santa Cruz, Office of the Registrar, 1156 High Street, Santa Cruz, CA 95064. Please call (831) 459-4412 if you have any questions.

**Correct Social Security #:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Incorrect Social Security #:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(as it currently appears on University records)

Student ID Number: W 

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 College: \_\_\_\_\_

\_\_\_\_\_  
Last First Middle

Local Telephone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Reason for change? \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

### OFFICE USE ONLY

DOCUMENTATION VERIFIED BY: \_\_\_\_\_ MAJOR: \_\_\_\_\_ COLLEGE: \_\_\_\_\_

NOTIFIED STUDENT VIA:  E-mail  Mail INITIALS: \_\_\_\_\_ DATE: \_\_\_\_\_