

REQUEST FOR CHANGE OF DATE OF BIRTH ON UNIVERSITY RECORDS

Please complete this form for an official date of birth change on your academic records.

Bring the completed form *IN PERSON* to the Office of the Registrar along with:

- **Current UCSC student ID card or other form of picture ID.**
- **Original, official documentation showing date of birth, such as a driver's license, birth certificate, passport or marriage certificate.**

** If you are not a Santa Cruz resident, you may send a notarized 'Request for Change of Date of Birth on University Records' form, with a copy of your official photo ID (US passport or valid driver's license) and a copy of official documentation showing the correct birthdate such as a driver's license, birth certificate, passport or marriage certificate, to: UC Santa Cruz, Office of the Registrar, 1156 High Street, Santa Cruz, CA 95064. Please call (831) 459-4412 if you have any questions.

Correct Date of Birth:

____ / ____ / ____

Incorrect Date of Birth: *(as it currently appears on University records)*

____ / ____ / ____

Student ID Number:

W

College: _____

Last

First

Middle

Local Telephone Number: _____

E-mail Address: _____

Reason for change? _____

SIGNATURE _____

DATE _____

OFFICE USE ONLY

DOCUMENTATION VERIFIED BY: _____ MAJOR: _____ COLLEGE: _____

NOTIFIED STUDENT VIA: E-mail Mail INITIALS: _____ DATE: _____