REQUEST FOR CHANGE OF DATE OF BIRTH
ON UNIVERSITY RECORDS

Please complete this form for an official date of birth change on your academic records.

Bring the completed form IN PERSON to the Office of the Registrar along with:

• Current UCSC student ID card or other form of picture ID.
• Original, official documentation showing date of birth, such as a driver’s license, birth certificate, passport or marriage certificate.

** If you are not a Santa Cruz resident, you may send a notarized ‘Request for Change of Date of Birth on University Records’ form, with a copy of your official photo ID (US passport or valid driver’s license) and a copy of official documentation showing the correct birthdate such as a driver’s license, birth certificate, passport or marriage certificate, to: UC Santa Cruz, Office of the Registrar, 1156 High Street, Santa Cruz, CA 95064. Please call (831) 459-4412 if you have any questions.

Correct Date of Birth:     Incorrect Date of Birth: (as it currently appears on University records)
_____/_____/_______       _____/_____/_______

Student ID Number:    W__________ College: __________________________

Last     First     Middle

Local Telephone Number: __________________________ E-mail Address: __________________________

Reason for change? ______________________________________________

SIGNATURE ___________________________ DATE _______________________

OFFICE USE ONLY

DOCUMENTATION VERIFIED BY:         MAJOR:         COLLEGE:         

NOTIFIED STUDENT VIA:    E-mail    Mail    INITIALS:         DATE: 

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