

## APPLY OR REAPPLY TO GRADUATE

Use this form if you need to reschedule your graduation (degree completion) to a different quarter, or if you cannot apply to graduate on your student portal. A senior graduation checklist is on the other side of this page for your convenience.

This is **NOT** an application to participate in the Graduation Commencement ceremony. Please contact your College Programs and Activities Office for more information.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
Last First Middle

**Student Information:** Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
*Your diploma is mailed to this address.* Street Address Apt/ Unit  
City State Zip

### Application for (check one):

I am applying to graduate for the first time  I need to reschedule my current graduation date

### I plan to graduate (earn my degree) at the end of the following quarter:

Spring  Summer  Fall  Winter Year: \_\_\_\_\_

### Major(s) and Minors:

Major 1: \_\_\_\_\_ BA BS Minor 1: \_\_\_\_\_  
Major 2: \_\_\_\_\_ BA BS Minor 2: \_\_\_\_\_  
Major 3: \_\_\_\_\_ BA BS Minor 3: \_\_\_\_\_

### Billing Information:

Students who apply to graduate, who are not enrolled in the graduation term and were not enrolled in the preceding quarter, are billed a **\$75.00** records reactivation fee. Students applying for graduation after the posted *Apply to Graduate* deadline, will be billed a **\$75.00** late application fee. These fees are not refundable. Do not submit payment with this form; your student account will be billed.

You will receive a confirmation of your application to graduate via email within 10 days of submitting this form to the Office of the Registrar.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### College Advising Office Only

If you need to register and enroll at UCSC for the upcoming quarter, you must obtain the approval and signature of your College Academic Adviser below. (*Excludes Summer Session and University Extension*)

#### **Signature Required for Enrollment Extension**

I approve extension of enrollment through the following quarter/year: \_\_\_\_\_  
Quarter Year

College Signature of College Adviser Date

### Office Use Only

Processed By: \_\_\_\_\_ Date: \_\_\_\_\_

## APPLY OR REAPPLY TO GRADUATE

Before Submitting this form to The Office of the Registrar, please verify that you have completed—or will complete—the following requirements by the end of the quarter in which you are applying for graduation (degree completion.)

### SENIOR GRADUATION CHECKLIST

If you have any questions about the requirements below, please contact the appropriate advising office listed for each column.

College Advising	Department Advising
<input type="checkbox"/> 180 Credits	<input type="checkbox"/> All courses for the Major(s)*
<input type="checkbox"/> Cumulative 2.0 GPA minimum	<input type="checkbox"/> Senior Exit Requirement for the major(s)
<input type="checkbox"/> General Education	*Please contact your major and/or minor department adviser for detailed information.
<input type="checkbox"/> Entry-Level Writing Requirement	
<input type="checkbox"/> American History and Institutions Requirement	
<input type="checkbox"/> College Requirement (core course)	
<input type="checkbox"/> Senior Residency Requirement	
<input type="checkbox"/> 25% Pass/No Pass Grade Limit	



Want to participate in the Graduation Commencement Ceremony?  
Contact your College Programs Activities Office for more information!