How to Add to a Waitlist

1) Navigate to Add Classes.
   - Sign into MyUCSC.
   - Click My Student Center.
   - Click Enroll.
   - Click Add.

   If more than one quarter is available, select the quarter in which you are enrolling and click Continue.

2) Type in the 5-digit class number and click Enter, or find the class by conducting a Class Search.

TIP: When using Class Search, select All Classes. To add yourself to a wait list, the class must be full.
3) Select a section and click **Next**. You may not use wait list if all sections are full.

4) If the course is full and wait-list eligible, check the **Waitlist if class is full** checkbox.

   **Click Next.**
5) With the waitlist class in your Shopping Cart, click **Proceed to Step 2 of 3**.

6) After you confirm your selection, click **Finish Enrolling**.
7) Review the enrollment messages.

8) Check your schedule. Be sure your class is in a “Waiting” status and there are not any time conflicts with other enrollments.

Waitlist position number may not be the order in which students are eligible to enroll. Priority to enroll may be determined by the department or faculty.

For more information on wait lists, please visit FAQs for Students: Waitlists

How to Add a Waitlist
Revised 7/6/2017