



How to Apply for Graduation

- 1) Sign in to my.ucsc.edu
- 2) Click Student Center. In the **Academics** section of the **Student Center** page, go to Other Academic Information. There, choose **Apply for Graduation**. The page below appears.

go to ...

Search Plan Enroll Grades M

Apply for Graduation

Submit an Application for Graduation

Undergraduates: Please verify that the Major(s) and Minor(s) listed below are accurate. If inaccurate, file a new Declaration of Major - Proposed Study Plan with your college and department(s) before continuing with this process.

If accurate, click on the Apply for Graduation link to proceed with your application.

Program: Undergraduate

UC Santa Cruz | Undergraduate

Degree: Bachelor of Arts [Apply for Graduation](#)
 Declared Major: History BA
 Concentration: The Americas and Africa
 College: Merrill

3) Verify that the majors and minors listed on this page are accurate. If so, click the **Apply for Graduation** link.

Select Graduation Term

Program: Undergraduate

UC Santa Cruz | Undergraduate

Degree: Bachelor of Arts
Declared Major: History BA
Concentration: The Americas and Africa
College: Merrill

Expected Graduation Term

4) Select your graduation term from the drop-down menu.

Program: Undergraduate

UC Santa Cruz | Undergraduate

Degree: Bachelor of Arts
Declared Major: History BA
Concentration: The Americas and Africa
College: Merrill

Expected Graduation Term

Graduation Instructions

The posted deadline for applying to graduate in Fall 2017 is 10/27/2017. Students applying after this deadline and before the end of the quarter will be assessed a \$75 late application fee and may not be eligible for college or major honors. Students who apply to graduate who are not currently enrolled and were not enrolled in the preceding quarter will be assessed a \$75 records reactivation fee.

5) Click **Continue**.

Verify Graduation Data

Program: Undergraduate

UC Santa Cruz | Undergraduate

Degree: Bachelor of Arts

Declared Major: History BA

Concentration: The Americas and Africa

College: Merrill

Expected Graduation Term 2017 Fall Quarter

Graduation Instructions

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SELECT DIFFERENT PROGRAM

SUBMIT APPLICATION

SELECT DIFFERENT TERM

6) Verify that all of the information displayed is correct. If so, click **Submit Application.**

Screenshot of page seen in my.ucsc.edu for Submitting an Application for Graduation.

Apply for Graduation

Submit Confirmation



You have successfully applied for graduation.

An email will be sent to your UCSC email address within 10 business days with additional information and instructions.

Degree checkout status may be verified on MyUCSC by viewing the Degree tab of your Student Advising Summary. Degree determinations are posted 6-8 weeks after the end of the term for which you have applied.

If graduation is denied, a message will be sent to your UCSC email account. Continue to check your UCSC email account until your degree checkout status in MyUCSC has changed from Applied. If a message bounces back, an attempt will be made to re-send the message to your alternate email address. To update or create an alternate email address, in the Student Center go to the Personal Information section and choose Email Addresses from the drop down menu.

Commencement is different from graduation. Commencement is the celebration that graduation has, or will soon, occur. Commencement happens every year in June. To participate in Commencement in June, please visit the following website <https://commencement.ucsc.edu/> for details and deadlines or email commencement@ucsc.edu.

7) This page confirms that your application for graduation has been submitted. Be sure to check your UCSC email account in the coming weeks for additional information and instructions.

For help with applying to graduate, email registrar@ucsc.edu or call (831) 459-4412.