How to Apply for Graduation

Follow steps 1 and 2 below to determine if you satisfy the requirements for graduation. Be sure to include all in-progress coursework. If ALL requirements will be satisfied by the end of the quarter in which you are applying, use the link in step 3 to apply for graduation.

Do not apply for graduation (step 3) if you will not satisfy your degree requirements by the end of the quarter in which you are applying.

1) Sign into my.ucsc.edu

2) Click Student Center. In the Academics section, go to the more links drop-down menu; choose Apply for Graduation.

3) Click on the links in each step and verify that you satisfy the requirements for graduation. If all the requirements will be satisfied by the end of the quarter in which you are applying, click the link in Step 2 to apply for graduation.

Review your Academic Advisement Report and verify that you:
- Completed 180 units
- Have a minimum UC GPA of 2.0
- Satisfied American History and Institutions requirement
- Satisfied Entry Level Writing Requirement (formerly Subject A)
- Satisfied General Education requirements
- Satisfied College requirement(s)
- Satisfied all Major(s) and Minor(s) requirements
- Satisfied Senior Exit requirements for your major(s)
- Satisfied the Senior Residence Requirement

Note: If an Academic Advisement Report is not yet available for your major(s) and minor(s), you should have assurance from your department(s) that all requirements will be met.

I have completed all of the above requirements and would like to apply for graduation.
How to Apply for Graduation

Submit an Application for Graduation

Undergraduates: Please verify that the Major(s) and Minor(s) listed below are accurate. If inaccurate, file a new Declaration of Major - Proposed Study Plan with your college and department(s) before continuing with this process.

If accurate, click on the Apply for Graduation link to proceed with your application.

Program: Undergraduate

UC Santa Cruz | Undergraduate

Degree: Bachelor of Arts
   Declared Major: Economics / Math Combined BA
   Minor: Psychology
   College: Crown

Apply for Graduation

4) Verify that the displayed Major(s) and Minor(s) are correct. If so, click Apply for Graduation.

Apply for Graduation

Select Graduation Term

Program: Undergraduate

UC Santa Cruz | Undergraduate

Degree: Bachelor of Arts
   Declared Major: Economics / Math Combined BA
   Minor: Psychology
   College: Crown

Expected Graduation Term

select term ...

5) Select a term from the drop down menu
## Apply for Graduation

### Select Graduation Term

<table>
<thead>
<tr>
<th>Program: Undergraduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>UC Santa Cruz</td>
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</tbody>
</table>

**Degree:** Bachelor of Arts  
**Declared Major:** Literature BA  
**Concentration:** Modern Literary Studies  
**College:** Merrill  
**Expected Graduation Term:** 2013 Fall Quarter

**Graduation Instructions**

The posted deadline for applying to graduate in Fall 2013 is October 25, 2013. Students applying after this deadline will be assessed a $50 late application fee and may not be eligible for college or major honors. Students who apply to graduate who are not currently enrolled and were not enrolled in the preceding quarter will be assessed a $50 records reactivation fee.

6) Click **Continue**
Apply for Graduation

Verify Graduation Data

Program: Undergraduate

UC Santa Cruz | Undergraduate

Degree: Bachelor of Arts
   Declared Major: Literature RA
   Concentration: Modern Literary Studies
College: Merrill
Expected Graduation Term: 2013 Fall Quarter

Graduation Instructions

The posted deadline for applying to graduate in Fall 2013 is October 25, 2013. Students applying after this deadline will be assessed a $60 late application fee and may not be eligible for college or major honors.

Students who apply to graduate who are not currently enrolled and were not enrolled in the preceding quarter will be assessed a $60 records reactivation fee.

7) Verify that all of the information displayed is correct. If so, click Submit Application.
You have successfully applied for graduation.

An email will be sent to your UCSC email address within 10 business days with additional information and instructions.

Degree checkout status may be verified on MyUCSC by choosing Student Center > Student Advising Summary > Degree.

To participate in your College Commencement Ceremony in June, please visit http://advising.ucsc.edu/student/candidacy.html.

If graduation is denied, a message will be sent to your UCSC email account. Continue to check your UCSC email account until your degree checkout status in MyUCSC has changed from Applied. If a message bounces back, an attempt will be made to re-send the message to your alternate email address. To update or create an alternate email address, in the Student Center go to the Personal Information section and choose Email Addresses from the drop down menu.

For help with applying to graduate, email registrar@ucsc.edu or call (831) 459-4412.