Welcome Slide

Fall Opening Meeting

Office of the Registrar
Wednesday, September 9, 2015
Humanities Lecture Hall

Mark your calendars!
Future Fall Opening Meetings will take place on the second Wednesday in September!
Agenda – Tchad Sanger (5 minutes, 9:00 – 9:05)

Welcome and Agenda
PowerPoint presentation posted to http://registrar.ucsc.edu/about

- Welcoming Remarks
  - Undergraduate Education
- Campus Updates
  - Enrollment Management
  - Undergraduate Admissions
  - Orientations
  - Student Success Collaborative
  - Financial Aid and Scholarships
  - Advising
  - Graduate Division
  - University Relations
- Office of the Registrar Overview
- Academic Updates
- Publications and Scheduling
- Classroom Scheduling
- Curriculum Management System
- Residency and Fees
- Veteran Services
- Student Records
- Academic Advising Reports
- Looking Forward

Purpose to provide campus with updates policy and technical changes.
Opportunity for the campus to come together as a community prior to the start of fall.
Welcome

- Richard Hughey, Vice Provost and Dean of Undergraduate Education

Vice Provost and Dean of Undergraduate Education – Richard Hughey (5 minutes, 9:05 – 9:10)
Enrollment Management – Michelle Whittingham (10 minutes, 9:10 – 9:20)
Undergraduate Admissions – Michael McCawley (10 minutes, 9:20 – 9:30)
Campus Orientations – Rosa Plaza (5 minutes, 9:30 – 9:35)
Student Success Collaborative – Jaye Padgett (20 minutes, 9:35 – 9:55)
Office of Financial Aid and Scholarship – Patrick Register (10 minutes, 9:55 – 10:05)
Advising – Stacey Sketo-Rosener (10 minutes, 10:05 – 10:15)
Graduate Division – Erica Simpkins (10 minutes, 10:15 – 10:25)
University Relations – Katie Linder (10 minutes, 10:25 – 10:35)
Enrollment Management – Michelle Whittingham
(10 minutes, 9:10 – 9:20)
Undergraduate Admissions – Janet Reedy (10 minutes, 9:20 – 9:30)
Campus Orientations – Rosa Plaza (5 minutes, 9:30 – 9:35)

- Summer Orientation attendance
  - Frosh Days (including 3-day overnight)
    - Students: 3014
    - Family Members/Guests: 1666
  - Transfer Day
    - Students: 924
    - Family Members/Guests: 323

- International Orientation
  - 10-day international – frosh only – September 8-17
    - Expecting 260ish students (about 250 international frosh; 10 US citizens that requested to attend)
  - EAP Orientation – September 17-18
    - includes EAP/Limited Status & International Transfers
    - Expecting about 100 students

- Fall Welcome Week
  - NEW – colleges are using the Guidebook App for Welcome Week schedule: download the free UCSC Colleges app at https://guidebook.com/app/UCSCColleges
  - A limited number of printed Welcome Week schedules will be available at each college

THANK YOU!
Student Success Collaborative – Jaye Padgett (20 minutes, 9:35 – 9:55)
Office of Financial Aid and Scholarship – Patrick Register (10 minutes, 9:55 – 10:05)
Advising – Stacey Sketo-Rosener (10 minutes, 10:05 – 10:15)
Graduate Division – Erica Simpkins (10 minutes, 10:15 – 10:25)
Grad Admissions

Applied: 4,316
Admitted: 1,269
Attending: 548

11% more than last year!
Who's attending?

54% Male
41% Female
1% TransFemale
1% Genderqueer/Non-conforming
4% Decline to State
15% Under Represented Minorities
44% In State
34% International
56% Out of State

CHINA 16.5%
INDIA 10%

As of 9/3/2015
University Relations – Katie Linder (10 minutes, 10:25 – 10:35)
Career Advise Network
Office of the Registrar – Tchad Sanger (5 minutes, 10:35 – 10:40)

New Staff
  Records – Linda Koch  
  Systems – Stacey Gustafson  
  Business and Operations Manager – Tammy Tooley-Chelossi

Mission and Values
Organizational Chart
Staff Listing
Office Hours – Monday – Friday, 10:00 AM – 4:00 PM
Office of the Registrar Website http://registrar.ucsc.edu

Our overarching goal this past year has been to uphold our high standards of customer service to faculty, staff, students, and the general public.

TIME CHECK
KEEP CALM
I'M THE REGISTRAR
Org Chart from September 2015
Academic Policy Updates – (5 minutes, 10:40 – 10:45)

Grading Changes
- C-, D+, D- available for fall 2015 grading – please remind faculty that a C- grade will not satisfy major, general education, or enrollment requisites
- DG grades are unavailable effective fall 2015. Details about the policy may be found on the Undergraduate Education website: https://www.ue.ucsc.edu/academic_misconduct

Wait List
- Beginning Winter 2015, all students will have a two-pass enrollment. The second pass will include graduate students, students with priority, and seniors. The second pass will allow students to sign up for 10 credits of wait list units.
- As a reminder, you do not need to update wait list capacity on undergraduate courses. Graduate advisers who wish to set up a wait list on a graduate course will need to add wait list capacity.

Post Enrollment Requisite Check (PERC)
- We continue to pilot the PERC process with the existing Drop for Failed Prerequisite process.
Publication Updates – (5 minutes, 10:45 – 10:50)

- Registrar Website is searchable!  http://registrar.ucsc.edu

- Publications
  - Catalog – Catalog was live as of 8/26/2015
  - Navigator – Currently updating the Navigator. Complete by the end of September.

- Undergraduate:
  - Art and Design: Games and Playable Media B.A.
  - Environmental Studies, Agroecology and Sustainable Food Systems

- New subject areas:
  - ARTG – Art and Design: Games and Playable Media
  - CLST – Classical Studies

Graduate: Scientific Computing and Applied Mathematics
Classroom Scheduling – (5 minutes, 10:50 – 10:55)

Classroom Subcommittee has had a busy year.

- Classroom Guidelines – completed committee’s draft of Design Guidelines For the Construction of Classrooms, Conference and Seminar Rooms and other Presentation Spaces
- Student and Faculty Survey – sent out survey to students and faculty about general assignment classroom space.
- Plans for Major Classroom Upgrades – there are several funding requests for classroom upgrades in a number of phases.
- Arranged for two small classroom tours at the end of winter and spring quarters.
Curriculum Management System – (5 minutes, 10:55 – 11:00)

Over the past two years, the Curriculum Management Team (composed of members of the Campus Curriculum and Leave Plan (CCLP) Service Team, the Registrar’s Office, ITS, and additional campus representatives) has been analyzing the various workflows and tools the campus uses for curriculum management.

- Continue to explore options for new, integrated course and program approval system
- Broad campus support
- Funding request to the Executive Vice Chancellor
- New Undergraduate Course Approval Supplemental Form
Residency and Fees – (10 minutes, 11:05 – 11:10)

Residency
2158 Residency*
421 incomplete residency files
181 SLR Required (Most are returning students)
137 Undergraduates
44 Graduate students
240 Pending Review (includes Petitions, returning, and immigration tracking)
210 Undergraduates
30 Graduates
2148 Residency
236 incomplete residency files
173 SLR Required
63 Pending Review

*UCOP required campuses be consistent regarding reviewing residency status for student returning to the university. Students returning from LOAs were added to the review process, adding to new and readmitted students.

Online SLR
● Phase one of the Online SLR has been a great success. Looking forward to moving to Phase 2 and 3.

Student Fees
● Reminder fees are available on the Registrar’s Office website.
● Changes:
  ● Student Services Fee: $324/$972 to $340/$1020
  ● Undergraduate NRST: $7626/$22878 to $8236/$24708
  ● Undergraduate Campus Fee: $401.62/$1204.86 to $403.41/$1210.22
  ● GAMEMS/Supplemental Tuition $7225/$28900 to $7375/$29500
  ● USHIP: $805/$2415 to $878/$2634
  ● GSHIP: $1233/$3699 to $1314/$3942

Drop-in Hours
M W F – 10:00 AM to 11:00 AM
T TH – 2:00 PM to 3:00 PM

Contact Information
Gloria Lozano
gloria@ucsc.edu
(831) 459-2709
Joanne Madril
jmadril@usc.edu
(831) 459-2910
Veterans Services – (5 minutes, 11:10 – 11:20)

- Projecting 35 - 40 new students using VA Education Benefits this fall.
  - Notice to Advisers: Verification forms must include advisers original signature and approval.
- STARS is interviewing for the Program/Vets Coordinator position this week.
- Veterans Benefits Services in the Office of the Registrar plans to recruit one veteran work study this year.
  Requirements: Must be receiving VA education benefits and in Good Standing.

Contact Information
vets_benefits@ucsc.edu

Gloria Lozano
(831) 459-2709

Joanne Madril
Student Records – (15 minutes, 11:20 – 11:25)

- Reporting - Migration from Cognos to Info View
  - Cut off is December 31, still updating reports across campus
  - AIS Daily Universe is in final testing
  - Reminder that there is a Shared Academic Advising folder

- Student Success Steering Committee

- AlcoholEDU/Haven

- XML Transcript

- UC Online

- Spring 2015 Diplomas

Spring 2015 Diplomas
Diplomas ordered on August 14, shipped August 26
Academic Advising Reports – (5 minutes, 11:25 – 11:30)

• AAR BUILD STATUS
  - Due to the complexity and vastness of building AARs, our 2 newest Advising Analysts who have been with us for one year have finally gained the knowledge and expertise to begin building and revising AARs. This included a month-long intensive training with a PeopleSoft consultant.
  - AAR’s exist for all UGRD plans. The University, College and General Education portion including the DC Requirement has been build for ALL Plans.
  - GRAD Total = 77 plans
    13 have been released
  - UGRD Total = 321
    197 have been released
    124 UGRD left to build

• 2014/15 Revisions
  - All General Education Requirements and DC updates have been completed for 2014. We are almost done with the 2015 updates.
  - We are working on the F14 and F15 revisions
  - 17 Major Qualifications for PBSci were released this last year

• Moving Forward
  - In order to facilitate a more timely release of new AARs and revisions for existing AARs, the Advising Systems Team needs to work more closely with advisers since they are the subject matter experts.
  - They are in the process of creating a form to help streamline the workload of yearly revisions and new AAR builds and will need your help to develop a process that works well for everyone.
  - The Systems Team is also working toward offering more AAR based trainings throughout the year, for example entering student exceptions.
  - They plan to create student facing documentation on how to run and use the AAR.
Academic Advising Reminder

- Correct plan sequencing when declaring majors is extremely important. They should always be numbered in the following order:
  - BAs (in alphabetical order) then
  - BMs (in alphabetical order) then
  - BSs (in alphabetical order) then
  - minors (in alphabetical order) then college.

- College plans should always follow the majors and minors.
- Please help us by making sure all plans are entered in the correct sequence, and update those you may come across that are out of order.

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May want to mention that our plan moving forward is to make all Colleges have a sequence # of 99. This will ensure that Colleges will always follow plans.

- Correct plan sequencing when declaring majors is **extremely** important. They should always be numbered in the following order:

  BAs (in alphabetical order) then
  BMs (in alphabetical order) then
  BSs (in alphabetical order) then
  minors (in alphabetical order) then college.

**College plans should always follow the majors and minors.**

- Incorrect plan sequence can adversely affect many areas of the system and students’ academic records. First and foremost, students whose plans are out of sequence can **fail Financial Aid processing.**

- In addition, the numbers negatively affect student's AARs, transcripts, and even the awarding of degrees.

- Please help us by making sure all plans are entered in the correct sequence, and update those you may come across that are out of order.
Registrar Support Reminder

- Need advising assistance?
  - Refer to our Registrar Website for
  - Tutorials and Advising and Student Records Information
- We have teams to help you.
  - Records Advisers: alpha or registrar@ucsc.edu
  - Advising Systems Team: adsys@ucsc.edu
  - Records Systems Team: regsys@ucsc.edu

Registrar Campus Support– Tchad Sanger (5 minutes, 11:40 – 11:45)
Possible Future Changes – Tchad Sanger (5 minutes, 11:45 – 11:50)

- Campus Initiatives
  - Continued SSC Support
  - UC Online
  - AIS/MyUCSC Mobile
  - DataWarehouse Live Universe
  - Cleary Act/Emergency Contact Update

- Student Records Initiatives
  - Research Anti-Requisites/Permission Number Modification
  - Streamline WD/LOA Process
  - Transcript V2.0
  - Electronic Transcripts

- Campus Community Initiatives
  - Preferred Name Self-Service
  - Gender Identity and Sexual Orientation Self-Service Update

Academic Advising Report Plan Form
Emergency and Business Continuity Plan Update
Office of the Registrar AACRAO Self-Assessment

Reminder: Training and resources are online.
Into to AIS Training on-line at http://its.ucsc.edu/ais/help/advisers/
Online resources available at http://registrar.ucsc.edu/faqs/staff/tutorials.html
My Messages Online Training at http://its.ucsc.edu/myucsc/my-messages.html
Questions (5 minutes, 11:50 – 12:00)

We are interested in your feedback. Please take a moment to take our six question survey.

Thank you!