EXECUTIVE VICE CHANCELLORS

RE: Common Academic Calendar Start Dates

Dear Colleagues:

On April 25, 2008, Provost Hume issued a letter to the Chancellors requesting that all campuses submit their proposed 2011-12 to 2015-16 academic calendars by August 1, 2008 for review and approval (see attachment). In addition to complying with the Policy for Addressing Religious Holiday Conflicts with Residence Hall “Move-In Days, these calendar proposals are also to be developed in accordance with the University’s policy of having common academic calendars – the quarter campuses should align their start dates for undergraduate instruction and the semester campuses should align their start dates for undergraduate instruction.

To date, my office has received proposed academic calendars for 2011-12 to 2015-16 from three campuses: Davis, Los Angeles, and San Diego. These three proposed calendars appropriately correspond with the common academic instruction start dates proposal for quarter term campuses that was developed by the Council of Registrars. In addition, UCSF has submitted a letter indicating that although their campus is not subject to the requirement to establish a calendar with common undergraduate instruction start dates, an Academic Calendar Committee has been formed to explore the feasibility of establishing a common academic calendar as early as 2009-10.

I am still awaiting the receipt of the Registrars' common academic calendar proposal for the semester campuses, as well as the campus calendar proposals from: Berkeley, Irvine, Merced, Riverside, Santa Barbara, and Santa Cruz. For those campuses that have not yet replied, I would appreciate your assistance in ensuring that your campus’ academic calendar proposal for 2011-12 to 2015-16 is submitted to me by November 1, 2008 for review and approval.

Sincerely,

[Signature]

Robert D. Grey
Interim Provost and Executive Vice President
Academic Affairs

Enclosure

cc: Council of Registrars
cc: President Dynes
    Academic Council Chair Brown
    Vice President Sakaki
    Vice Provost Justus
    Executive Vice Chancellors
    Vice Chancellors for Student Affairs
    Council of Registrars
CHANCELLORS

Re: Common Academic Calendars

Dear Colleagues:

As you know, COC endorsed the Academic Senate request to align the academic calendars of the quarter-based and semester-based campuses. As a first step towards that alignment, COC agreed with the Senate that efforts should be undertaken to establish common start dates for each of the academic terms ensuring that the quarter campuses are consistent with one another and likewise the semester campuses.

To implement this plan, I am requesting that you ask your campus Registrar to discuss this issue with the UC Systemwide Council of Registrars and that the Council should develop a recommendation for a calendar for the quarter and semester campuses with common start dates. The recommendation should include a plan for implementation within a reasonable time frame understanding that campus calendars are already in place for at least the next several years. I would like the Council of Registrars to submit this recommendation to me by April 1, 2005.

I would appreciate your forwarding this communication to whomever is most directly involved with the establishment of your campus' academic calendar.

Thank you.

Sincerely,

M.R.C. Greenwood
Provost and Senior Vice President
Academic Affairs

cc: President Dynes
Academic Council Chair Blumenthal
Council of Vice Chancellors
Vice Chancellors - Student Affairs
Vice Provost Zelmanowitz
Associate Vice President Galligani
January 18, 1977

VICE PRESIDENT SWAIN:

**Delegation of Authority--Approval of University Calendar**

Standing Order 100.4(g) of the By-Laws and Standing Orders of The Regents provides that:

The President shall fix the calendar of the University, provided that no session of instruction shall be established or abolished except with the advice of the Academic Senate and the approval of the Board.

Effective immediately, as Academic Vice President, you are delegated the authority granted to me under Standing Order 100.4(g) and the authority to approve the campus academic and administrative calendars proposed by the Chancellors. This includes the authority to approve, when justified, exceptions to the Guidelines for Establishing the Academic and Administrative Calendars.

David S. Saxon  
President  

cc:  
Chancellors  
Members, President's Administrative Council  
Principal Officers of The Regents  
Special Assistant Powell  
Special Assistant Brugger  
Assistant Vice President Furtado