

# ACADEMIC AND ADMINISTRATIVE CALENDAR 2012–13

## University of California, Santa Cruz

| Key Dates   | Fall '12  | Winter '13   | Spring '13                     |
|---|---|--|--------------------------------|
| <b>QUARTER BEGINS</b>   | Sept 22<br>Sat  | Jan 4<br>Fri   | April 1<br>Mon                 |
| <b>ORIENTATION</b> See orientation schedule for details ( <a href="http://orientation.ucsc.edu">orientation.ucsc.edu</a> ). |   |  |                                |
| <b>INSTRUCTION BEGINS</b>   | Sept 27<br>Thur   | Jan 7<br>Mon   | April 1<br>Mon                 |
| <b>INSTRUCTION ENDS</b>   | Dec 7<br>Fri  | Mar 18<br>Mon  | June 7<br>Fri                  |
| <b>FINAL EXAMINATIONS</b>   | Dec 10–13<br>Mon–Thur   | Mar 19–22<br>Tues–Fri  | June 10–13<br>Mon–Thur         |
| <b>QUARTER ENDS</b>   | Dec 13<br>Thur  | Mar 22<br>Fri  | June 13<br>Thur                |
| <b>NUMBER OF DAYS OF INSTRUCTION</b>  | M-9, T-10, W-10<br>Th-10, F-10  | M-9, T-10, W-10<br>Th-10, F-10   | M-9, T-10, W-10<br>Th-10, F-10 |
| <b>TOTAL DAYS OF INSTRUCTION</b>  | <b>49</b>   | <b>49</b>  | <b>49</b>                      |
| <b>COMMENCEMENTS</b>  |   |  | June 14–16<br>Fri–Sun          |
| <b>HOLIDAYS OBSERVED</b>  | Sept. 3–Labor Day<br>Nov. 12–Veterans Day<br>Nov. 22–23–Thanksgiving Holidays<br>Dec. 24, 25, 31, Jan. 1–Winter Holidays<br>Jan. 21–Martin Luther King, Jr. Day | Feb. 18–Presidents' Day<br>March 29–César Chávez Day<br>May 27–Memorial Day<br>July 4–Independence Day |                                |

**CAMPUS CLOSURE DATES**—The campus is closed from Saturday, Dec. 22 through Tuesday, January 1 (pending approval).

### Advising and Advance Enrollment

|   | Fall '12            | Winter '13          | Spring '13            |
|---|---------------------|---------------------|-----------------------|
| <b>Continuing and Readmitted Students (includes visitors)</b>   |                     |                     |                       |
| <b>ADVISING WEEK</b>  | May 7–11<br>Mon–Fri | Nov 1–7<br>Thur–Wed | Feb 20–26<br>Wed–Tues |
| <b>PRIORITY ENROLLMENT BEGINS</b>   | May 14<br>Mon       | Nov 13<br>Tues      | Feb 27<br>Wed         |
| Continuing and readmitted graduate and undergraduate students, by appointment.  |                     |                     |                       |
| Enrollment continues following priority enrollment. For more information, see the online <i>Schedule of Classes</i> at <a href="http://reg.ucsc.edu/soc.htm">reg.ucsc.edu/soc.htm</a> . |                     |                     |                       |

|   | Fall '12              | Winter '13 |
|---|-----------------------|------------|
| <b>New Students</b>   |                       |            |
| <b>PRIORITY ENROLLMENT</b>  |                       |            |
| New graduate students.  | June 21<br>Thur       | TBD        |
| Undergraduates: priority groups and those who attend orientation, by appointment  | July 16–27<br>Mon–Fri | TBD        |
| Undergraduates new to UCSC who do not attend orientation  | July 30<br>Mon        |            |
| Enrollment continues following priority enrollment. For more information, see the online <i>Schedule of Classes</i> at <a href="http://reg.ucsc.edu/soc.htm">reg.ucsc.edu/soc.htm</a> . |                       |            |

|  | Fall '12        | Winter '13     | Spring '13     |
|--|-----------------|----------------|----------------|
| <b>BILLING STATEMENTS AVAILABLE ON PORTAL</b>  | Aug 24<br>Fri   | Nov 27<br>Tues | Feb 27<br>Wed  |
| Including registration and housing fees.   |                 |                |                |
| <b>STUDENT HEALTH INSURANCE</b>  | Sept 1<br>Sat   | Dec 1<br>Sat   | Mar 1<br>Fri   |
| Deadline to apply for waiver. Cowell Student Health Center.  |                 |                |                |
| <b>MINIMUM CREDIT LIMIT ENFORCED</b>   | Sept 18<br>Tues | Dec 20<br>Thur | Mar 19<br>Tues |
| Twelve credits for undergraduates and five credits for graduates.  |                 |                |                |
| <b>FINANCIAL AID DISBURSED TO STUDENT ACCOUNTS</b>   | Sept 19<br>Wed  | Dec 28<br>Fri  | Mar 27<br>Wed  |
| <b>HOUSING AND DINING FEES DUE</b>   | Sept 20<br>Thur | Dec 20<br>Thur | Mar 21<br>Thur |
| Late housing fee of \$25 assessed after this date. Cashier's Office.   |                 |                |                |
| <b>UNDERGRADUATE REGISTRATION FEES DUE</b>   | Sept 20<br>Thur | Dec 20<br>Thur | Mar 21<br>Thur |
| Late registration fee of \$50 assessed after this date. Cashier's Office.  |                 |                |                |
| <b>WITHDRAW FROM THE UNIVERSITY</b>  | Sept 27<br>Thur | Jan 7<br>Mon   | Apr 1<br>Mon   |
| Deadline to file to withdraw during quarter and receive full registration fees refund. College/Division of Graduate Studies. |                 |                |                |
| <b>UNDERGRADUATE ENROLLMENT DEADLINE</b>   | Oct. 1<br>Mon   | Jan 9<br>Wed   | Apr 3<br>Wed   |
| Students must be enrolled in one class by this date, or \$50 late enrollment fee assessed.                                   |                 |                |                |
| <b>GRADUATE STUDENT ENROLLMENT AND FEE PAYMENT DEADLINE</b>  | Oct. 5<br>Fri   | Jan 14<br>Mon  | Apr 8<br>Mon   |
| \$50 late enrollment fee after this date. Cashier's Office.  |                 |                |                |
| <b>GRADUATE STUDENT PART-TIME STATUS</b>   | Oct. 5<br>Fri   | Jan 14<br>Mon  | Apr 8<br>Mon   |
| Deadline to apply for a reduced class load and fees. Department.   |                 |                |                |
| <b>CLASS PERMISSION NUMBERS REQUIRED</b>   | Oct 6<br>Sat    | Jan 16<br>Wed  | Apr 10<br>Wed  |
| <b>ADD/DROP/SWAP CLASSES ENDS</b>  | Oct 17<br>Wed   | Jan 28<br>Mon  | Apr 19<br>Fri  |
| Deadline to process enrollment transactions.   |                 |                |                |
| <b>GRADE OPTION</b>  | Oct 17<br>Wed   | Jan 28<br>Mon  | Apr 19<br>Fri  |
| Deadline to change grade option.   |                 |                |                |
| <b>UNDERGRADUATE PART-TIME PROGRAM</b>   | Oct 17<br>Wed   | Jan 28<br>Mon  | Apr 19<br>Fri  |
| Deadline to apply for a reduced class load and fees. Office of the Registrar.  |                 |                |                |
| <b>ADD BY PETITION BEGINS</b>  | Oct 18<br>Thur  | Jan 29<br>Tues | Apr 22<br>Mon  |
| First day to add a class by petition (\$10 fee). Office of the Registrar.  |                 |                |                |
| <b>UNDERGRADUATE WITHDRAW FROM A CLASS BEGINS</b>  | Oct 18<br>Thur  | Jan 29<br>Tues | Apr 22<br>Mon  |
| Students petition for a W (Withdraw) notation. College.  |                 |                |                |
| <b>DECLARATION/CHANGE OF MAJOR/MINOR</b>   | Oct 26<br>Fri   | Feb 8<br>Fri   | Apr 26<br>Fri  |
| Deadline to file petition. Contact your department for major/minor declaration information.                                  |                 |                |                |
| <b>UNDERGRADUATE WITHDRAW FROM A CLASS ENDS</b>  | Nov 7<br>Wed    | Feb 19<br>Tues | May 10<br>Fri  |
| Deadline to petition for a W (Withdraw) grade notation, except for emergency reasons. College.                               |                 |                |                |

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|--|----------------|----------------|-----------------|
| <b>UNDERGRADUATE CREDIT BY PETITION ENDS</b>   | Nov 7<br>Wed   | Feb 19<br>Tues | May 10<br>Fri   |
| Deadline to file petition to challenge a class (\$10 fee). Office of the Registrar.  |                |                |                 |
| <b>ADD BY PETITION ENDS</b>  | Nov 7<br>Wed   | Feb 19<br>Tues | May 10<br>Fri   |
| Deadline to add a class by petition (\$10 fee). Office of the Registrar.   |                |                |                 |
| <b>WITHDRAW FROM THE UNIVERSITY</b>  | Nov 7<br>Wed   | Feb 19<br>Tues | May 10<br>Fri   |
| Deadline to file to withdraw during the quarter, except for emergency reasons. College/Division of Graduate Studies.                     |                |                |                 |
| <b>CHANGE OF COLLEGE</b>   | Nov 30<br>Fri  | Feb 28<br>Thur | May 2<br>Thur   |
| Deadline to file petition to be effective the following quarter. College.  |                |                |                 |
| <b>UNDERGRADUATE REMOVAL OF INCOMPLETE</b>   | Dec 13<br>Thur | Mar 22<br>Fri  | June 13<br>Thur |
| Deadline to file petition (\$10 fee) and submit class work for Incomplete grade from preceding quarter. Office of the Registrar.         |                |                |                 |
| <b>GRADUATE STUDENT REMOVAL OF INCOMPLETE</b>  | Dec 13<br>Thur | Mar 22<br>Fri  | June 13<br>Thur |
| Deadline to file petition (\$10 fee) and submit class work for Incomplete grade within the last three quarters. Office of the Registrar. |                |                |                 |
| <b>LEAVE OF ABSENCE</b>  | Dec 13<br>Thur | Mar 22<br>Fri  | Aug 30<br>Fri   |
| Deadline to petition for leave beginning the next quarter. College/Division of Graduate Studies.   |                |                |                 |
| <b>GRADES DUE</b>  | Dec 18<br>Tues | Mar 26<br>Tues | June 18<br>Tues |
| From instructors.  |                |                |                 |
| <b>EVALUATIONS DUE</b>   | Jan 14<br>Mon  | Apr 12<br>Fri  | July 5<br>Fri   |
| From instructors. Optional.  |                |                |                 |

### Announcing Candidacy for Degree/Apply to Graduate

|  | Fall '12                      | Winter '13                   | Spring '13                 | Summer '13                   |
|--|-------------------------------|------------------------------|----------------------------|------------------------------|
| <b>UNDERGRADUATES</b>  | June 25–<br>Oct 26<br>Mon–Fri | Sept 22–<br>Feb 4<br>Sat–Mon | Jan 4–<br>May 1<br>Fri–Wed | April 1–<br>Aug 2<br>Mon–Fri |
| Apply to graduate on portal.*  |                               |                              |                            |                              |
| *Students who apply after the deadline are billed a \$40 late application fee.   |                               |                              |                            |                              |
| <b>UNDERGRADUATES</b>  | Dec 13<br>Thur                | Mar 22<br>Fri                | June 13<br>Thur            | Aug 30<br>Fri                |
| Deadline to complete all requirements for degree and for the Office of the Registrar to receive transcripts from other institutions. |                               |                              |                            |                              |
| <b>GRADUATE STUDENTS</b>   | Oct 5<br>Fri                  | Jan 14<br>Mon                | Apr 8<br>Mon               | June 27<br>Thur              |
| Deadline to announce for certificate, master's, or Ph.D., or pay for filing fee, if applicable.                                      |                               |                              |                            |                              |
| <b>GRADUATE STUDENTS</b>   | Dec 13<br>Thur                | Mar 22<br>Fri                | May 30*<br>Thur            | Aug 30<br>Fri                |
| Deadline to complete all requirements for degree.  |                               |                              |                            |                              |
| * Students not participating in June commencement have until June 13 to complete all requirements for degree.                        |                               |                              |                            |                              |

### Intercampus Visitor/Exchange Programs

|   |  |        |  |
|---|--|--------|--|
| <b>UNDERGRADUATES</b>                                       | Apr 30   | Oct 31 | Jan 31<br>(Oct 1, UC Berkeley,<br>UC Merced) |
| Deadline to file application. Office of the Registrar.      |  |        |  |
| <b>GRADUATE STUDENTS</b>                                    | Aug 16<br>(Apr 30, 2012,<br>UC Berkeley,<br>UC Merced) | Nov 15 | Feb 15                                       |
| Deadline to file application. Division of Graduate Studies. |  |        |  |

### Financial Aid

#### FINANCIAL AID APPLICATION FOR UNDERGRADUATES

- Submit the free Application for Federal Student Aid (FAFSA) by March 2 prior to each academic year at <http://www.fafsa.ed.gov/> for enrollment in fall 2012, file by March 2, 2012 for enrollment in fall 2013, file by March 2, 2013
- Complete your financial aid application by providing all supporting documentation requested on your MyUCSC To Do List by June 1 prior to the year for which you are applying.

- Applications received after the March 2 priority deadline and completed after the June 15 deadline will be considered for aid on a funds-available basis.

#### FINANCIAL AID APPLICATION FOR GRADUATES

- To apply for federal student loans, submit the Free Application for Federal Aid (FAFSA) each year at <http://www.fafsa.ed.gov/>. Applications are accepted throughout the academic year in which you are enrolled.

- To apply for other types of graduate support, contact your academic department.

### Readmission

#### READMISSION APPLICATION

**Undergraduate**  
Filing period.  
Office of Admissions.

| Fall '12                       | Winter '13                   | Spring '13                    |
|--------------------------------|------------------------------|-------------------------------|
| Nov. 1, 2011–<br>April 1, 2012 | July 1–2012–<br>Oct. 1, 2012 | Oct. 1, 2012–<br>Jan. 2, 2013 |

#### GRADUATE STUDIES APPLICATION FOR READMISSION

Division of Graduate Studies.  
July 31, 2012  
Tues

|                     |                      |
|---------------------|----------------------|
| Oct 31, 2012<br>Wed | Jan 31, 2013<br>Thur |
|---------------------|----------------------|

#### Summer Session

For Summer Session information, procedures, and calendar deadlines, go to [summer.ucsc.edu](http://summer.ucsc.edu).

### Additional Resources

For more information on procedures and deadlines, including links to the UCSC *General Catalog* and *Navigator Undergraduate Handbook*, go to [reg.ucsc.edu](http://reg.ucsc.edu).

Graduate students may also refer to the *Graduate Student Handbook* at [graddiv.ucsc.edu/regulations/handbook/](http://graddiv.ucsc.edu/regulations/handbook/)

A printable version of this calendar is available at [reg.ucsc.edu/calendar/calendar.pdf](http://reg.ucsc.edu/calendar/calendar.pdf); for key dates, go to [reg.ucsc.edu/calendar/2012\\_13.htm](http://reg.ucsc.edu/calendar/2012_13.htm)